

Independence Ranch Community Service District

6289 Hawk Ridge Pl., San Miguel, California 93451

BOARD MEETING AGENDA

Wednesday, April 8, 2026 6:00 pm

San Miguel Senior Center, San Miguel, California

Board Members:

George Tracy, Vice President

Greg Hamson, President

Bill Mulcahy, Director

Matt Costello, Director

Cinde Stark, Director

1. CALL TO ORDER / FLAG SALUTE

2. ROLL CALL

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the district that are not listed on the agenda. If a member of the public wishes to speak at this time. Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, please proceed, and state your name and address.

4. APPROVAL OF THE MINUTES

Regular meeting of March 11, 2025

5. APPROVAL OF THE TREASURER'S REPORT

6. CORRESPONDENCE

A. Cal OES – Time Extension Request - Approved

B. LAFCO MSR & SOI Study – Full 48-page study plus BOS adoption on website

C. SAM.Gov confirmation of reactivation in the U.S. Government's System for Award Management

D. State of California – 2025 Government Compensation Report

E. State Controller's Office – Special District Financial Transaction Report

7. MANAGER'S REPORT

The general manager will report on any items pertinent to the operation of the CSD and will update the board on any new or ongoing business.

A. Audit Report – verbal update

8. UNFINISHED BUSINESS

A. Fema/CAL OES Project Plan - Drawings of projected repair- Vice President Tracy to give verbal update

B. Avila Traffic Safety Sign – President Hamson to provide update

C. Road Maintenance Plan – verbal discussion

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9. NEW BUSINESS

A. None

10. **DIRECTOR COMMENTS:** This is an opportunity for the board members to make brief comments or suggestions.

11. ADJOURNMENT

The next regular Board of Directors meeting is Wednesday, May 13, 2026

GAVIN NEWSOM
GOVERNOR



CAROLINE THOMAS JACOBS
DIRECTOR

April 1, 2026

Charles Miller
Board President
2370 Bald Eagle
San Miguel, California 93451

Subject: Response to Time Extension Request – Project Worksheet 2178
FEMA-4683-DR-CA, 2022-2023 Early Winter Storms
Cal OES ID: 079-91024 FEMA ID: 079-UVCFO-00
Subrecipient: Independence Ranch Community Services District
Cal OES Log: COR-011668 FEMA Log: None

Dear Charles Miller:

On March 27, 2026, the California Governor's Office of Emergency Services (Cal OES) received the enclosed letter dated December 30, 2025, from Independence Ranch Community Services District (Subrecipient). The letter requests a time extension for the following Project Worksheet(PW) 2178/ Project Number 711368.

PW No.	Category	Subrecipient Requested Date	Cal OES Approved Date	Reason for Delay
2178	C	December 31, 2026	December 31, 2026	Recent obligation date and Board turnover delayed work start

PW 2178 was awarded \$119,369.65 on September 22, 2025 to fund repairs to roads damaged by water erosion. The Subrecipient states a one time extension is necessary due to the recent obligation date and Board turnover related to one death and multiple resignations of Board members. Additionally, the Board has recently successfully resolved a lawsuit which required time and attention of Board members.



3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY SECTION • PUBLIC ASSISTANCE
PHONE: (916) 845-8200 • DISASTERRECOVERY@CALOES.CA.GOV
www.CalOES.ca.gov

Charles Miller
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The Subrecipient provided information required by Title 44 of the Code of Federal Regulations (44 CFR) § 206.204. Based on information provided, Cal OES believes project delays are due to extenuating circumstances beyond the control of Independence Ranch Community Services District. Therefore, Cal OES approves the Subrecipient's time extension request to December 31, 2026, which is within the authority of Cal OES.

If the Subrecipient needs an additional time extension, 44 CFR § 206.204(c)(2)(ii) states time extensions will be granted only for projects in which the subrecipient can demonstrate "extenuating circumstances or unusual project requirements beyond the control of the subrecipient." Since the Federal Emergency Management Agency (FEMA) will reimburse only for eligible project costs incurred up to the latest approved completion date, Cal OES recommends any requests for additional time extensions be submitted to FEMA through Cal OES before the last approved completion date. As provided in 44 CFR § 206.204(d), written requests for time extensions are required to include a detailed justification for the delay and a projected completion date. Subrecipients must also include the PW number, category of work, construction schedule, percentage of work completed, and if applicable, permitting progress and any dates and provisions of previously approved time extensions.

If you require additional information related to this correspondence, please contact Joey Renert, Program Manager, at (714) 708-1235 or Jeremiah Wade, Disaster Assistance Programs Specialist, at (916) 621-8488.

Sincerely,

DocuSigned by:
Kelsie McInnis
EC39C080D33F4BB...

KELSIE MCINNIS
State Deputy Public Assistance Officer

Enclosure

cc: Michael Gayrard, Public Assistance Branch Chief, FEMA Region IX
Terry Leezer, Board Member, Independence Ranch Community Service District
George Tracy, Board Member, Independence Ranch Community Service District

dr



independence ranch <ircsd2022@gmail.com>

CONFIRMATION: Registration Submitted for INDEPEDANCE RANCH COMMUNITY SERVICES DISTRICT / ZGP6RAAJ36L3 / 6YWP2 in the U.S. Government's System for Award Management (SAM)

1 message

donotreply@sam.gov <donotreply@sam.gov>
To: ircsd2022@gmail.com

Thu, Mar 19, 2026 at 7:03 AM

This email was sent by an automated administrator. Please do not reply to this message.

Dear Debbie Thompson,

You successfully submitted the entity registration for INDEPEDANCE RANCH COMMUNITY SERVICES DISTRICT / ZGP6RAAJ36L3 / 6YWP2 in the U.S. federal government's System for Award Management (SAM). This registration record will remain in Submitted status until all external validations are complete.

What happens next?

1. If you provided a Taxpayer Identification Number (TIN), the Internal Revenue Service (IRS) will conduct a validation of your TIN and Taxpayer Name. This step can take two business days. You will get an email from SAM.gov when that review is complete.
2. Your registration will then be sent to the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Code system for assignment or validation of your CAGE Code. This step averages two business days, but the DLA CAGE team can take up to ten business days, or longer, in peak periods. You will get an email from SAM.gov when that review is complete.
3. If the DLA CAGE team has any questions, they will contact the individual you listed as the Government Business Point of Contact (POC) via email. The email will come from a dla.mil address. Please tell your Government Business POC to respond right away to any requests from a dla.mil email. If a timely response is not received, your registration will be returned to SAM and your registration status changed to Work in Progress. You will have to resubmit and provide the requested information to DLA CAGE to continue.
4. You will get an email from SAM.gov when your registration passes these external validations and becomes Active. Until then, use the Check Registration Status link at SAM.gov to see where your registration is in the review process.
5. If you have not previously submitted a notarized letter formally designating the Entity Administrator for your entity, you must do so now. Failure to do so within 60 days of activation may result in the registration no longer being active. NOTE: You are not required to provide a notarized letter for a federal entity registration.

Remember, this process is entirely FREE to you. It is FREE to register and maintain your registration in SAM. It is FREE to get help with your registration from the Federal Service Desk at www.fsd.gov or by telephone at 866-606-8220 (toll free) or 334-206-7828 (internationally).

In addition, if you are a small business located in the U.S. and its outlying areas, you can get FREE support from your local APEX Accelerator (formerly known as PTAC), an official resource for government contracting assistance. Go to <https://www.apexaccelerators.us> to find your closest office.

Thank you,
The System for Award Management (SAM) Administrator
<https://iprod.sam.gov>

SPECIAL DISTRICT FINANCIAL TRANSACTIONS REPORT COVER PAGE

Special District Name: Independence Ranch Community Services District

Fiscal Year: **2025**

ID Number: **12054005200**

Certification:

I hereby certify that, to the best of my knowledge and belief, the report forms fairly reflect the financial transactions of the special district in accordance with the requirements as prescribed by the California State Controller.

Special District Fiscal Officer


AnRYKewzW03Yc...

President

Signature

Title

Greg Hamson

3/10/2026

Name (Please Print)

Date

Per Government Code section 53891(a), this report is due within seven months after the close of the fiscal year or within the time prescribed by the Controller, whichever is later. The report shall contain underlying data from audited financial statements prepared in accordance with generally accepted accounting principles, if this data is available.

If submitted manually, please complete, sign, and mail this cover page to either address below:

Mailing Address:

Local Government Reporting Section - Special District
Local Government Programs and Services Division
California State Controller's Office
P.O. Box 942850
Sacramento, CA 94250

Express Mailing Address:

Local Government Reporting Section - Special District
Local Government Programs and Services Division
California State Controller's Office
3301 C Street, Suite 740
Sacramento, CA 95816

The Financial Transactions Report was successfully submitted to the State Controller's Office on 3/10/2026 12:57:15 PM

Independence Ranch CSD

6289 Hawk Ridge San Miguel, CA 93451

Request for Quotation

Scope of work

THE Independence Ranch CSD is requesting firm price quotations to perform the following projects:

1. Grade, contour and install approximately 91.7 cubic yards of Class 2 road base, 3 inches thick at the entrance to the Ranch at the area between the Existing Entrance at Hog Canyon Road, the previous Entrance at Hog Canyon Road, at an Easterly general Direction for 55 feet and Hog Canyon Road, as shown on the enclosed PDF plot. The slope of the area shall allow drainage towards Hog Canyon road in a uniform fashion with no ditches, swales or ponding. The material will be compacted to 95% compaction as required. Existing poles, stop sign and other permanent fixtures to be maintained. Feather the base to match existing pavement.
2. Grade, trench, form and install a drainage ditch as shown on the enclosed PDF plot at the intersection of Hawk Ridge Drive and Falcon Way. The general slope of the roadway is to be maintained. A future project may be installed to create a swale on the edge of Hawk Ridge Drive. The starting point of the Drainage ditch will be the end of the proposed new swale. The starting point and terminus will be marked by CSD before construction begins. The drain will terminate approximately 40 feet from the starting point. New 2 inch thick asphalt per county standards to match the drain to existing chip seal shall be installed to smoothly match the existing surface to the proposed Drain for a minimum of three feet on each side. The asphalt will be compacted to county standards.

The CSD will discuss the projects to any contractor when needed. For more information and to arrange a site visit Call George Tracy 714 612 5635 cell. Bids are due April 6 at 5PM. The successful contractor will be notified on April 9, 2026.

This project is part of a FEMA, CALOES project subject to the OES reporting standards. The contractor may be asked to provide information to satisfy the agency requests.

Payment will be made after satisfactory completion of the project. The CSD reserves the right to accept bids, reject bids and negotiate extra work at their discretion. Payment will be approved by the Board of the CSD at their monthly meetings held on the second Wednesday of each month. The bills for payment must be in the hands of the CSD 72 hours prior to the meeting to be listed for approval.

