

DRAFT

Independence Ranch Community Service District (IRCSD)
Regular Meeting
July 29, 2009
Annette Schoolhouse, San Miguel, CA

1. 7:00 PM Open Session/Pledge of Allegiance, Roll Call,
Present: Pam Broch, George Tracy, Jill Kenyon, Mark Kenyon,
Loch Dreizler (GM)
Absent: Cyndi Harper
Public Present: None
2. Public Comment: None present
3. Approval of Minutes: June Minutes were approved 4-0.
4. Board Member Resignation: Cyndi Harper sent a letter of resignation to Mr. Dreizler. The letter was discussed and the Board accepted her resignation. Thank you for your work on the board Cyndi and good luck. Filling this vacant board position was discussed and it was determined to do the following:
 - A. Advertise the need for a new board member on the IRCSD bulletin board by the mail boxes,
 - B. advertise on the IRCSD web site,
 - C. invite candidates to be interviewed at the August meeting and then
 - D. select a new member at the August meeting.
5. Consent Items:
 - A. Payables: Approval of June Warrant Register;
 - a. Loch Dreizler, General Manager Fees, \$ 242.50
 - b. CSDA, Annual Fee, \$490.00
 - c. SDRM, Insurance, \$ 1,235.82
 - d. San Luis Obispo Auditor-Controller, Annual LAFCO Fee, \$ 253.73
 - e. Loch Dreizler, Reimbursement for payment of the Web Site Fee, \$ 29.97
 - f. Balanced Bookkeeping, IRCSD Accounting and Bookkeeping, \$ 275.00
 - B. Treasurer's Report: Account Balance on May 31, 2009: \$ 21,338.23
6. Discussion Items:
 - A. Board:
 - a. Resolution for County Tax Assessment: Resolution Document was voted on (approved 4-0) and signed. Assessor Parcel Numbers have been submitted to the county as required annually.
 - b. Responses from letter to residents: Several verbal responses were received by Mr. Dreizler, all of them positive. Two written responses were received, one positive and one negative. Mr. Kenyon will attempt to discuss the points of issue with the negative responder.

- c. Supervisor Mecham Community Service District Meeting of June 19th: Mr. Kenyon provided a written (attached) and verbal briefing of the events of the meeting. Board discussed additional research into the methods used by other community service districts. Additional correspondence was received by the IRCSD from San Luis Obispo County Building Department officials regarding policies and routines available from the county. These will be considered in future board discussions when developing new policies and procedures.

B. Finance

- a. New Accounting Method tied to Budget Categories: A final report on this will be presented next month.

C. Road Projects:

- a. Update culvert/drainage by George Tracy: Mr. Tracy presented an excellent written and verbal briefing of the status of all culverts in the district as well as identification of locations which require new culvert installations. The most severe locations were discussed and encouraged for immediate action. Mr. Tracy will continue this work and solicit bids for repairs and renovations.
- b. Chip Seal Quotes: Mr. Kenyon was directed to look into costs for installation of chip seal for critical areas of the district.

7. Director/Manager Comments – No Comments

8. Adjournment: Meeting was adjourned at 8:30 PM. The next Regular Board Meeting is August 12, 2009, at 7:00 p.m.