

Independence Ranch

Community Services District

6289 Hawk Ridge Place, San Miguel, CA 93451
www.iranch.org

REGULAR BOARD MEETING MINUTES

Thursday, January 14, 2016 7:00 PM

Warbirds Meeting Hall

4251 Dry Creek Rd., Paso Robles, CA 93446

1. 7:00 PM OPEN SESSION/PLEDGE OF ALEGIANCE/ROLL CALL

Board members present: George Tracy, Terry Leezer, and Carol Noe; Bill Mulcahy arrived at 7:15
Members absent: None

2. PUBLIC COMMENT:

Public Present: Jim Frische

3. APPROVAL OF AGENDA:

Motion to approve: Motion by Director Leezer seconded by Director Noe, motion carried 4-0.

4. APPROVAL OF MINUTES: Regular Meeting, November 12, 2015

Motion to approve: Motion by Director Noe, seconded by Director Leezer, motion carried 4-0.

5. MANAGER'S REPORT: Interim GM Hagemann reported that the District's Financial Transactions Report (FTR) had been filed with the State Controller's office with the assistance on Crosby Company, CPA. Hagemann also mentioned that he had prepared a check for Michael Tindell to pay for the map at the new kiosk.

6. TREASURER'S REPORT AND APPROVAL OF FINANCIALS:

Interim GM Hagemann referenced a Revenue & Expenditure Report and a Balance Sheet that indicated for November through December the District realized a net income of \$28,652.22 and has a total of \$56,616.09.62 in cash & savings as of January 13, 2016. Director Tracy commented that the USDA loan payment will be transferred in February (last year payment was approximately \$30,000) and requested that Hagemann determine the minimum amount needed in the savings account. Motion to approve the financial reports by Director Tracy, seconded by Director Noe, motion carried 4-0.

- 7. APPROVAL OF WARRANT REGISTER:** Motion to approve the Warrant Register by Director Leezer, seconded by Director Noe, motion carried 4-0.

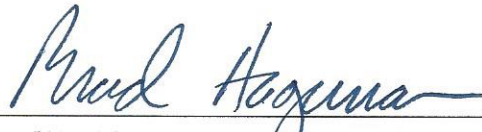
8. DISCUSSION ITEMS:

- A. New Director Appointment:** Interim GM prepared and circulated a Vacancy Notice and an application for appointment for the District. The Directors had also solicited District residents for the open Director position. Director Tracy introduced Mr. Jim Frische and announced that Mr. Frische was interested in filling the vacant Director position. The Board members and Mr. Frische discussed the business of the District and Mr. Frische's interest in assisting on the Board of Directors. Upon a motion by Director Leezer, seconded by Director Noe, Mr. Frische was unanimously appointed to fill the vacancy.
- B. Appointment of Board Officers:** Director Tracy was nominated for President and Director Leezer was nominated for Vice-President. No other nominations were made. Upon a motion from Director Tracy, seconded by Director Leezer, Director's Tracy and Leezer were unanimously elected as President and Vice-President, respectively.
- C. Road Maintenance:** Directors discussed areas that are in need of maintenance and how to best prioritize the maintenance needs. After some discussion Director Noe made a motion, seconded by Director Tracy that authorized the Board members to spend up to \$100 on concrete bags to be placed in areas where it was most needed.
- D. Sweetie Lane Residents Joining the IRCSD:** Interim GM Hagemann reminded the Board members that during Public Comment at the November 12, 2015 Board meeting Ms. Laurie Donnelly requested the Board look in to the options and procedures for adding the Sweetie Lane residents to IRCSD. This item was added to the January agenda so the Board could discuss the item and provide direction to staff. Questions the Board members have include: does LAFCO need to approve or otherwise actively participate if IRCSD desired to add new areas?; Will any new areas be required to bring their road up to the existing standards of the roads in IRCSD? After some discussion, the Board members directed Hagemann to contact LAFCO and get an understanding of what would be required (and recommended) if the Board wanted to add additional areas to IRCSD.
- E. Entrance Kiosk:** Director Noe agreed to take the lead on getting the new District Map completed and installed at the new Kiosk. The other Board members thanked her for her efforts. Information Item.
- F. Appointment of General Manager:** After some discussion, the Board of Directors appointed Hagemann to the GM position. Hagemann will serve "at will" per the provisions of the Interim GM contract approved at the September 10, 2015 Board meeting.

8. DIRECTOR/MANAGER COMMENTS: President Tracy reminded Board members of the upcoming mail in only, Water District vote. A Flyer regarding the vote had been circulated to all via USPS.

9. ADJOURNMENT: Director Tracy moved to adjourn at 8:30 PM, Director Noe seconded, and meeting was adjourned. Next meeting is Thursday, March 10, 2016 at Warbirds Meeting Hall, 4251 Dry Creek Road, Paso Robles.

Note: These minutes are to be considered as a draft only until approved by the board at the next regular meeting and signed.

A handwritten signature in cursive script, reading "Brad Hagemann", written in black ink. The signature is positioned above a horizontal line.

Submitted by Brad Hagemann, Interim General Manager