

**Independence Ranch**  
**Community Services District**  
6289 Hawk Ridge Place, San Miguel, CA 93451  
*www.iranchcsd.org*

**REGULAR BOARD MEETING MINUTES**

**Thursday, October 17, 2019 6:30 PM**

**Warbirds Museum Meeting Hall**

**4251 Dry Creek Road, Paso Robles, CA 93446**

**1. 6:30 PM OPEN SESSION/ROLL CALL/PLEDGE OF ALLEGIANCE**

The meeting was called to Order at 6:35 PM. Board members present: Carol Noe, Terry Leezer, John Hunter, and Danny Meehan  
Members absent: None, one vacancy.

**2. PUBLIC COMMENT:** No public comments. Greg Hamson and Mark Kenyan attended the meeting.

**3. APPROVAL OF AGENDA:**

Motion to approve Agenda by Director Hunter, seconded by Director Meehan motion carried 4-0.

**4. APPROVAL OF MINUTES: Regular Meetings September 12, 2019**

Motion to approve the September 12, 2019 meeting minutes by Director Leezer, seconded by Director Hunter, motion carried 4-0.

**5. MANAGER'S REPORT:** GM Hagemann commented that the District's auditor, Crosby Company, is nearing completion of the past due audit documents. The audits are going through an internal review and should be completed within the next two weeks. Hagemann circulated a copy of the draft audit for the year ending June 30, 2015.

**6. TREASURER'S REPORT AND APPROVAL OF FINANCIALS:**

GM Hagemann provided an updated Balance Sheet dated October 16, 2019, and the Profit and Loss statement for September 13 – October 16, 2019. The Balance Sheet reflected the District has \$24,407.71 in the checking account and \$3,507.74 in the USDA Loan Restricted Savings Account. **Motion to approve the Financial Reports by Director Hunter, seconded by Director Meehan, motion carried 4-0.**

**7. APPROVAL OF WARRANT REGISTER:** Directors briefly discussed the warrant register that included one check. **After Board discussion and an opportunity for public comment, Director Meehan made a motion to approve the Warrant Register, the motion was seconded by Director Hunter, motion carried 4-0.**

**8. DISCUSSION ITEMS:**

**A. Appointment of a Board Member to Replace Director George Tracy:** GM Hagemann summarized the staff report advising the Board that Mr. Greg Hamson and Mr. Mark Kenyan had submitted applications to fill the vacancy and advised the Board that there is a 45-day limit for them to make an appointment. Both applicants provided a brief statement to the Board supporting their reasons for

seeking appointment. The Board thanks both applicants for their willingness to serve on the Board and stated both applicants were very well qualified. The Board discussed the applicants and voted to appoint Mr. Mark Kenyan to the Board of Directors to fill Director Tracy's position. Mr. Kenyan will take the Oath of Office at the next Board meeting and his term will expire on December 2020. The Board again thanked Mr. Hamson for his willingness to serve on the Board and encouraged him apply to serve on the Board as there will be three Director terms that expire in December 2020, that will be part of the November 2020 election cycle.

**B. Road Maintenance:** The Board members discussed several areas that should be considered for future maintenance. No action was taken.

**9. DIRECTOR/MANAGER COMMENTS:** Director Leezer asked if other Board members had received any requests for adding more locking mail boxes. I so let him know and he will talk with the Post Office. Director Leezer also suggested that the Board invite the Sheriff's Department to a Board of Directors meeting to discuss the "Ranch Watch" program. The Board members agreed it would be a good idea and Director Leezer agreed to take the lead on reaching out to the Sheriff.

Director Meehan raised concerns regarding a project on Presidio Road that may impact the roads if no storm water runoff mitigation steps are implemented. Director Hunter agreed to check with the County Building Dept on the permit status of the project; The Board also inquired as to whether the District can be included on the notification list for pending projects in the District.

The Board also directed GM Hagemann to continue working on the process and report for increasing the maintenance assessment fees in fiscal year 2020/21 and bring the item back to the November Board meeting.

**10. ADJOURNMENT:** The meeting was adjourned at approximately 8:05 PM. The next meeting will be on November 21, 2019.

**Note:** These minutes are to be considered as a draft only until approved by the board at the next regular meeting and signed.

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**Submitted by Brad Hagemann, General Manager**