

**Independence Ranch**  
Community Services District

**REGULAR BOARD MEETING**

Wednesday, May 11<sup>th</sup>, 2011

7:00 p.m. at 6285 Hawk Ridge Place, San Miguel, CA.

[www.iranch.org](http://www.iranch.org)

**MINUTES**

1. **7:00 PM OPEN SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL**  
All board members present.
2. **PUBLIC COMMENT**  
Bill Mulcahy from Rancho Lomas  
Michelle Thompson from Rancho Lomas
3. **APPROVAL of AGENDA**  
George Tracy moved the motion. Don Duke seconded the motion. Motion was approved.
4. **APPROVAL of MINUTES FROM THE REGULAR MEETING of April 13, 2011**  
George Tracy moved the motion. Don Duke seconded the motion. Motion was approved.
5. **Director / Manager Report**  
John Eulberg and Carol Noe attended the May 4<sup>th</sup> meeting with Frank Meecham. The question regarding the status of I-ranch roads being private or public was not clearly answered. John Eulberg is attending a meeting on May 31<sup>st</sup> to further address the question if I-ranch roads are county or private roads. Request to chip seal turned down from FEMA.
6. **CONSENT ITEMS –**
  - A. **Payables:** Approval of Warrant Register for **May, 2011**  
Don Duke moved the motion. George Tracy seconded the motion. Motion was approved.

1:08 PM  
05/06/11

**Independence Ranch CSD**  
**Warrant Register**  
May 2011

Type	Num	Date	Name	Account	Paid Amount
Check	839	5/11/2011	Don Duke	1020 · Checking-Santa Lucia Bank	
				5111 · Internet Expense	-29.97
TOTAL					-29.97
Check	840	5/11/2011	Shaylee Rabener	1020 · Checking-Santa Lucia Bank	
				5105 · General Mgr./Sec/Treas.	-200.00
TOTAL					-200.00
Check	841	5/11/2011	John Eulberg SBS	1020 · Checking-Santa Lucia Bank	
				5105 · General Mgr./Sec/Treas.	-500.00
				5120 · Office Supplies	-163.11
TOTAL					-663.11

6289 Hawk Ridge Place  
San Miguel, California 93451


  
**Independence Ranch**
  
 Community Services District

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**B. Treasurer's Report:**

- a. Receive / file report for [April 2011](#)

**Independence Ranch CSD**  
**Balance Sheet**  
 As of April 30, 2011

	Apr 30, 11
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1020 · Checking-Santa Lucia Bank	30,556.58
1040 · Savings SLB 2622823	18,032.33
Total 1000 · Cash Summary	48,588.91
Total Checking/Savings	48,588.91
Other Current Assets	
1300 · Current Assets	
1310 · Prepaid Expenses	46.02
Total 1300 · Current Assets	46.02
Total Other Current Assets	46.02
Total Current Assets	48,634.93
<b>TOTAL ASSETS</b>	<b>48,634.93</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
3010 · Opening Bal Equity	29,311.99
3020 · Retained Earnings	23,647.79
Net Income	-4,324.85
Total Equity	48,634.93
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>48,634.93</b>

**Independence Ranch**  
Community Services District

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**Independence Ranch CSD  
Profit & Loss  
April 2011**

	<u>Apr 11</u>
<b>Income</b>	
4000 · Income Summary	
4010 · Road Assessment Fees	20,080.00
<b>Total 4000 · Income Summary</b>	<u>20,080.00</u>
<b>Total Income</b>	20,080.00
<b>Expense</b>	
5100 · General Overhead Expenses	
5105 · General Mgr./Sec/Treas.	700.00
<b>Total 5100 · General Overhead Expenses</b>	700.00
5200 · Operating Expenses/Road Work	
5210 · Road Work, Materials & Services	252.96
<b>Total 5200 · Operating Expenses/Road Work</b>	252.96
5500 · Utilities	11.81
<b>Total Expense</b>	<u>964.77</u>
<b>Net Income</b>	<u><u>19,115.23</u></u>

**7. DISCUSSION ITEMS**

**A. CalEMA Resolution**

Don Duke moved the motion. George Tracy seconded the motion. Motion was approved to adopt the CalEMA Resolution.

# Independence Ranch

## Community Services District

State of California  
CALIFORNIA EMERGENCY MANAGEMENT AGENCY

CalEMA ID #079-91024

### DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Directors OF THE Independence Ranch CSD  
(Governing Body) (Name of Applicant)

THAT General Manager OR  
(Title of Authorized Agent)

President OR  
(Title of Authorized Agent)

Vice-President  
(Title of Authorized Agent)

is hereby authorized to execute for and in half of the Independence Ranch CSD, a public entity  
(Name of Applicant)  
 established under the laws of the State of California, this application and to file it in the California Emergency Management Agency for the purpose of obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Independence Ranch CSD a public entity established under the laws of the State of California  
(Name of Applicant)  
 hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

- This is a universal resolution and is effective for all open and future disasters.  
 This is a disaster specific resolution and is effective for only disaster number(s) FEMA -1952-DR.

Passed and approved this 11 day of May 20 2011

Carole Noe, Director  
(Name and Title of Governing Body Representative)

Don Duke, Director  
(Name and Title of Governing Body Representative)

John Hunter, Director  
(Name and Title of Governing Body Representative)

#### CERTIFICATION

I, Shaylee Rabener duly appointed and Secretary to the Board of Directors of  
(Name) (Title)

Independence Ranch CSD do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

resolution passed and approved by the Board of Directors of the Independence Ranch CSD  
(Governing Body) (Name of Applicant)

on the 11<sup>th</sup> day of date May day of 2011  
Enter-day-of-date Enter-month-of-date Enter-year-of-date

  
(Signature)

Secretary  
(Title)

**Independence Ranch**  
Community Services District

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**B. Road Grade Bids**

Bid received from Viborg for \$2,600. To take down high spots and repair pot holes. For the designated areas on Hawk Ridge, Gray Hawk, Bald Eagle and Avenida Trinidad. Motion moved by Don Duke. George Tracy seconded the motion. Motion was approved to accept Viborg's bid and not to exceed \$3,800.

**C. Road Improvements**

John Eulberg recommended a meeting to look at road conditions to determine how to spend the FEMA funds and I-ranch's road funds. Meeting scheduled for Wednesday May 25<sup>th</sup> at 6 pm at the mailboxes.

**D. Mailboxes**

George Tracy recommended the mailboxes be braced with steel posts. Gene Miller recommended installing more locking mailboxes funded by the board to replace the downed mailboxes for homeowners that would like to purchase a locking mailbox. Don Duke will type a letter to inform homeowners of locking mailboxes and posted on the bulletin board.

**8. DIRECTOR / MANAGER COMMENTS**

John Eulberg notified the board that I-Ranch by laws stated that recording may be discarded after 90 days. George Tracy would like record of the biannual audits in I-Ranch by laws.

**9. ADJOURNMENT:**

George Tracy moved the motion. Don Duke seconded the motion. Motion was approved for adjournment at 8:30 p.m. The next regular Board of Directors meeting is: [Wednesday, June 8<sup>th</sup> at 7:00 p.m.](#)