

REGULAR BOARD MEETING
Wednesday, August 11th, 2010
 7:00 p.m. at 6285 Hawk Ridge Place, San Miguel, CA.

M I N U T E S

1. 7:00 PM OPEN SESSION / PLEDGE OF ALLEGIANCE /ROLL CALL

All board members present. Public present: Gene Miller, Bill Mulcahy, Michelle Thomason, Robert Shroth.

2. PUBLIC COMMENT

Michelle Thomason had questions about some of the work going on near her property and was assured by the board that the work was progressing with the help of Don Duke. Bill Mulcahy broached the subject of the driveway issue in front of his property but this issue was tabled since he did not bring the documents to the meeting. Mr. Mulcahy also suggested that there needed to be a way to get the agenda to those who do not have a computer. The suggestion was made to put a plastic box similar to what realtors use by the mailboxes and put a few agendas in it each month, as it would be too expensive to mail agendas to everyone, and they are posted on the Internet anyway.

3. APPROVAL OF AGENDA FOR AUGUST

Mark Kenyon moved to approve, Carol Noe seconded the motion. Motion was approved.

4. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF JULY 14, 2010.

John Hunter moved to approve, Carol Noe seconded the motion. Motion was approved.

5. CONSENT ITEMS –

A. Payables

Payables were discussed as well as the treasurer's report. Current bank balance after current warrants is \$46,253.36. June and July financials were reviewed as well as the warrant register. Carol Noe moved to approve, and Mark Kenyon seconded. Motion passed.

Type	Num	Date	Name	Account	Paid Amount
Check	800	8/11/2010	Shaylee Rabener	1020 Santa Lucia Bank 5105 General Mgr/Sec/Treas	<u>-160.00</u>
Total					-160.00
Check	801	8/11/2010	Don Duke	1020 Santa Lucia Bank 5111 – Internet Expense	<u>-29.97</u>
Total					-29.97
Check	802	8/11/2010	John Eulberg SBS	1020 Santa Lucia Bank 5105 General Mgr/Sec/Treas	<u>-500.00</u>
Total					-500.00
Check	803	8/11/2010	John Eulberg SBS	1020 Santa Lucia Bank 5130 Trade Shows & Seminars	<u>-250.00</u>
Total					-250.00
Check	804	8/09/2010	Safeguard Business Systems	1020 Santa Lucia Bank	0.00
Total					0.00
Check	805	8/11/2010	Safeguard Business Systems	1020 Santa Lucia Bank	0.00
Total					0.00
Check	806	8/11/2010	Safeguard Business Systems	1020 Santa Lucia Bank 5120 Office Supplies	<u>-113.51</u>
Total					-113.51

B. Treasurer's Report

John Eulberg was instructed to present a formal contract for review and approval at the next meeting. See attached for report.

6. DISCUSSION ITEMS

A. Road Projects

a. Status of Current Road Conditions

George Tracy presented a report on the road status as of 5/9/10, please see attached. He also indicated that preliminary estimates for chip seal range from 30 cents/Sq. Ft. to 90 cents/Sq. Ft. not including grading and preparation. Various projects were discussed and prioritized and a budget of 30-35,000 dollars was agreed upon. John Hunter and George Tracy agreed to meet with the various contractors, paint-mark the areas and come up with proposals over the next two weeks.

b. Future Road Repair

There would then possibly need to be a special meeting scheduled to review these proposals and discuss cash flow through the projects. Trash dumping near 2140 Ranchos Lomas was brought up as well as some other drainage problems. Board members to review and bring up later if necessary

7. DIRECTOR / MANAGER COMMENTS

John Eulberg reminded the board about the need to complete ethics training courses. The auditor now has all paperwork for the audits for 2007/2008, 2008/2009 and 2009/2010. John Eulberg now has possession of all IRCSD documents and paperwork and was asked to look into the requirements for retention and methods of storage and report back. All other county and state paperwork is up-to-date. Elections are moving forward under the direction of the County Recorder. The board determined that there is presently no need for an emergency check to be retained by anyone on the board and instructed the treasurer to void check #737 which had been reserved for that purpose.

8. ADJOURNMENT

Meeting was adjourned by Don Duke at 8:30 pm. Next scheduled meeting will be held on September 8th, 2010 at 7:00 P.M. at 6285 Hawk Ridge Place, San Miguel, CA.

Road status Independence Ranch CSD as of 5-9-2010

1. Rancho Lomas

1815 to 1865 Potholed. Need base and/or needs scraping. Opposite 2120 pothole needs repair. Don Duke indicated he would install rocks. Need asphalt patch. Needs weeds cut. 2140 to Avenida Trinidad need to patch chip seal and/or regrade. Need to chip seal in the long term

2. Hawk Ridge

6210 to Gray Hawk potholed and has plugged drain between 6172 and 2630 Golden eagle property. Weeds/debris plugging the drain which has deteriorated the road. Should convert culvert to Road crossing. Should scrape the road and plug the potholes. 6270 to 6210 ditch is deep, need to fill with stone. 6270 to 6350 need to patch the chip seal. Need drainage ditch from 6350 to 63 80. Need some patching of Chip seal. Long term chip seal the road.

3. Independence Ranch

Need to patch the chip seal from Hawk ridge to front gate. From Hawk ridge to Ojas Azul need base and regrading. From Ojas Azul to 6260 need to add base and regrade. From 6260 to 6230 Needs base. Long term chip seal the road.

4. Ojas Azul

In good shape. Long term Chip seal.

5. Gray Hawk

From Hawk ridge to Bald eagle needs Scraping/ re-ditching and some base addition. Culvert under Lazy hill Buried. Do not resurrect. From Bald eagle to end need to scrape. Long term Chip seal.

6. Bald Eagle

From gray hawk to 2630 golden eagle drain is buried. Do not resurrect. Needs to be regarded and patch potholes. From 2525 to end needs base and potholes filled. Long term chip seal the road.

7. Avenida Trinidad

From end to 6250 Ok. At entrance to private drive need road crossing on west side of road. Drive is eroding Avenida Trinidad because of lousy drainage. From 6235 to Rancho lomas minor grading. From rancho Lomas to Ojas Azul fix and regrade and fix chip seal. Long term chip seal.

8. Cerros Pioneros

Independence Ranch to Ojas Azul plug drain on south side. Fix Guard rail that is broken. Ojas Azul to end long term chip seal.

9. Golden Eagle

Scrape road to end. Long term chip seal.

Estimates to grade hawk ridge and Rancho Lomas \$2800 to 5500.

Estimate to ditch Hawk ridge @ 6360 \$4000

Estimate to install grade crossings on Hawk Ridge and Avenida Trinidad \$5000 each.

	<u>Jul 31, 10</u>		<u>Jun 30, 10</u>
ASSETS		ASSETS	
Current Assets		Current Assets	
Checking/Savings		Checking/Savings	
1000 · Cash Summary		1000 · Cash Summary	
1020 · Santa Lucia Bank	47,306.84	1020 · Santa Lucia Bank	51,387.96
Total 1000 · Cash Summary	<u>47,306.84</u>	1030 · On Deposit With County	1,508.83
Total Checking/Savings	47,306.84	Total 1000 · Cash Summary	<u>52,896.79</u>
Other Current Assets		Total Checking/Savings	52,896.79
1300 · Current Assets		Other Current Assets	
1310 · Prepaid Expenses	51.31	1300 · Current Assets	
Total 1300 · Current Assets	<u>51.31</u>	1310 · Prepaid Expenses	62.99
Total Other Current Assets	<u>51.31</u>	Total 1300 · Current Assets	<u>62.99</u>
Total Current Assets	<u>47,358.15</u>	Total Other Current Assets	<u>62.99</u>
TOTAL ASSETS	<u><u>47,358.15</u></u>	Total Current Assets	<u>52,959.78</u>
LIABILITIES & EQUITY		TOTAL ASSETS	<u><u>52,959.78</u></u>
Equity		LIABILITIES & EQUITY	
3010 · Opening Bal Equity	29,311.99	Equity	
3020 · Retained Earnings	23,647.79	3010 · Opening Bal Equity	29,311.99
Net Income	<u>-5,601.63</u>	3020 · Retained Earnings	-7,221.93
Total Equity	<u>47,358.15</u>	Net Income	<u>30,869.72</u>
TOTAL LIABILITIES & EQUITY	<u><u>47,358.15</u></u>	Total Equity	<u>52,959.78</u>
		TOTAL LIABILITIES & EQUITY	<u><u>52,959.78</u></u>

	<u>Jul 10</u>		<u>Jun 10</u>
Income	0.00		
Expense		Income	
5000 · Fees and Dues		4000 · Income Summary	
5001 · LAFCO Fees	199.57	4010 · Road Assessment Fees	502.00
Total 5000 · Fees and Dues	199.57	4140 · Miscellaneous Income	90.00
5100 · General Overhead Expenses		4050 · Interest Income	4.00
5130 · Trade Shows and Seminars	125.00	Total 4000 · Income Summary	<u>596.00</u>
5105 · General Mgr./Sec/Treas.	952.50	Total Income	596.00
5110 · Insurance	1,262.88	Expense	
Total 5100 · General Overhead Expenses	2,340.38	5500 · Utilities	11.75
5200 · Operating Expenses/Road Work		Total Expense	<u>11.75</u>
5210 · Road Work, Materials & Services	2,900.00	Net Income	<u><u>584.25</u></u>
Total 5200 · Operating Expenses/Road Work	2,900.00		
5400 · Professional Fees			
5405 · Accounting	150.00		
Total 5400 · Professional Fees	150.00		
5500 · Utilities	11.68		
Total Expense	<u>5,601.63</u>		
Net Income	<u><u>-5,601.63</u></u>		