

Independence Ranch
Community Services District

BOARD MEETING

Wednesday, January 14th, 2009

7:00 p.m. at 6285 Hawk Ridge Place, San Miguel, CA.

A G E N D A

1. 7:00 PM OPEN SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL

2. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The Board may not take action on any matter that is not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented.

Board and Staff at meeting: Mark Kenyon, Pam Broch, George Tracy, Jill Kenyon and Loch Dreizler

Public: Sandy and Joan Silva, Carol Noe and Gene Miller

- Supervisor Frank Mecham and his legislative assistant came to the meeting to introduce themselves and ask if we had any requests to make our district better. There was mostly light discussion about the difficulties with running small districts generating little income.
- Gene Miller wanted to know about a policy to remove board members with high absentee rates. There is no current policy.
- Carol Noe notified the board of San Miguel's Trash pricing policy that seemed unjustifiable.
- Sandy Silva noted a problem culvert on Presido

3. Approval Minutes from **December 2008 – Approved by Unanimous Vote**

4. CONSENT ITEMS - Approved by Unanimous Vote

- A. Payables:** Approval of Warrant Register for **December 2008**
General Manager, Treasurer, Misc.
- B. Treasurer's Report:** Receive / file report for **December 2008**

5. DISCUSSION ITEMS

A. Board

- a. Appointing New Officer to fill Vacancy

Mark is President and Pam is VP

- b. Oath of Office for New Board Members / Paperwork

- c. Board Officers

- d. Email list of I-Ranchers to send website updates?

General Discussion revolved around getting I ranchers to give email address to the board to get updates on meeting and other items related to the CSD.

B. Finance

- a. Signature Cards (Jill and Cyndi)

George, Mark and Pam can sign checks, Jill and Cyndi need to go to Santa Lucia to get on signature card and we need Cyndi to sign resolution.

- b. Statements Online / Paperwork

George indicated that we might be able to get a Santa Lucia Representative to come out and talk about Loans, online statements and signature cards

- c. Minutes for Audit (Denise Conte)

Loch Dreizler, GM needs past minutes for the audits, this one more request of multiple request.

- d. Treasurer's Vacancy (GM as interim until filled) The board denied the treasurer's request for \$100 min per month and \$50 an hour. The board offered \$40 and hour billed in 15 minute increments. This is a sub-contract position and requires treasurer to prepare 1099 and report income from Independence Ranch.

- e. Action item on Loan Pursuit? See item 'C' above

C. Road Projects:

- a. Status of Repairs
- b. Status of Road Usage Statistics

Jill Kenyon developed a road usage spreadsheet that we hope will assist make road repair decisions more easily.

- c. Audit for future road repairs

GM discussed using the website to track road repairs and do a yearly fiscal audit of road repairs at each budget cycle.

6. DIRECTOR / MANAGER COMMENTS

This item is the opportunity for Board Members or Staff to make brief announcements or reports, ask questions related to District business and for Directors to request Staff to report back on a particular matter or place an item on the agenda.

7. ADJOURNMENT Approved by Unanimous Vote

The next regular Board of Directors meeting is **Wednesday, February 11th 2009, at 7:00 p.m.**